



## Client Agreement

This document sets forth the agreement between Dulce Occasions and (“Customer”). The specific deliverables and services.

### **Event Schedule**

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Location: \_\_\_\_\_

Setup start time: \_\_\_\_\_ Event ending time: \_\_\_\_\_

### **Customer Responsibilities**

Customer will provide access to the venue for two hours before the event start time and two hours after the conclusion of the event to allow Dulce Occasions to set up and then remove the candy buffet items.

### **Dulce Occasions Responsibilities**

Dulce Occasions will provide a selection of candy and desserts for Customer to choose from. We’ll work with the Customer to select the items and quantities prior to event.

Dulce Occasions will provide a personalized design and accompanying decorations to reflect Customer’s event theme. Dulce Occasions will provide all candy and food items, backdrop and décor at the start time specified above.

### **Props, Furniture and Decorations**

All props, backdrops and decorations that Dulce Occasions provides are rentals for the agreed-upon time, and Dulce Occasions will remove them at the conclusion of the event.

### **Terms and Conditions**

Pricing will be determined at the time of selection. Selections must be agreed upon no later than three weeks before the event.

Shipping and/or travel costs, if applicable, will be stated before the Customer’s confirmation of the purchase.

*Customer Initials:* \_\_\_\_\_

## **Payments and Security Deposit**

A 50% deposit is required upon confirmation of the order. Website orders require payment of 50% of the amount upon confirmation of the order. If Customer cancels the order more than 24 hours after confirmation, Dulce Occasions will retain the deposit or website payment.

Customer must pay the remaining balance in full on the day of setup start time.

## **Order Cancellation**

Customer has 24 hours after placing an order to cancel the order and receive a full refund. After 24 hours Dulce Occasions will not issue a refund, but Customer's payments will be applied to future events.

## **Changes to Order**

Any changes to food, service or décor items after placing an order, including deletions, will result in additional costs.

## **Liability**

Dulce Occasions insures its equipment, food items and staff during the event.

Customer is responsible for the safety and reliability of the event venue and its furnishings. Customer is also responsible for any injury, loss or damage to Dulce Occasions employees or equipment resulting from the conduct of event attendees and of staff not employed by Dulce Occasions.

## **Damage and Loss**

In the event that equipment provided by Dulce Occasions is damaged or lost due to the actions of event attendees or of staff not employed by Dulce Occasions, Customer agrees to pay for all repair or replacement up to the full value of the lost or damaged items, including shipping and handling. Dulce Occasions equipment covered by this section includes, but is not limited to glassware, linens, furniture and décor.

Damage or loss will be assessed as soon as possible after the conclusion of the event. All visible damage will be photographed onsite whenever possible.

*Customer Initials:* \_\_\_\_\_

Dulce Occasions will provide a documented damage/loss report with costs included within 3 days after the event. Customer must pay for the damage or loss upon receipt of the Dulce Occasions report.

**Agreement Acceptance**

To accept this agreement, please sign below and deliver the signed document along with your deposit to:

[info@dulceoccasions.com](mailto:info@dulceoccasions.com)

Or:

Dulce Occasions

941 N. Maple St.

Anaheim, CA 92801

**Accepted by:**

Customer signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Printed name: \_\_\_\_\_

Address of Event:

Street address: \_\_\_\_\_

City, state, zip code: \_\_\_\_\_

**Accepted by:** Dulce Occasions

Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Denisse Gonzalez, Owner